

**Attachment II**  
**Waiver/Work-flex Plan Template**

September \_\_, 2005

The Honorable Elaine L. Chao  
Secretary  
United States Department of Labor  
200 Constitution Avenue, N.W.  
Washington, D.C. 20210-0002

Dear Secretary Chao:

As you know, my state was severely impacted by the huge influx of evacuees from the states directly impacted by Hurricane Katrina. We have an immediate need for increased flexibility to design and deliver workforce services that will allow us to respond effectively to the disaster and its effects. Accordingly, we are requesting the following Workforce Investment Act (WIA) waivers:

[identify the waivers from the attached list and/or additional provisions you would like to waive, or the local provisions you would like authority to waive under the work-flex option]

We are submitting these requests per the requirements for submission of a waiver plan under WIA section 189(i)(4) and 20 CFR 661.420, [and the requirements for submission of a work-flex plan under WIA section 192 and 20 CFR 661.430]. As required by 20 CFR 661.420(c)(2), we have determined that there are no state or local statutory barriers. The waiver plan [and work-flex plan] will allow the state to immediately address the workforce challenges facing the state. The precise programmatic and performance outcomes will be negotiated with the ETA Regional Office within the next three months. The state will monitor progress and ensure accountability for federal funds in connection with these waivers by reviewing monthly expenditure, performance and other reports submitted by local boards, through regularly scheduled calls or meetings with local board directors, through regular contact with the ETA Regional Office liaisons, and through its monitoring and performance accountability system. We have posted the waiver [and work-flex] plan[s] on our Web site for review and comment, and have consulted local boards and other stakeholders. We appreciate your consideration of these requests and seek an expedited response so that we may move forward in our efforts.

Sincerely,

Governor of State