

EMPLOYMENT AND TRAINING ADMINISTRATION ADVISORY SYSTEM U.S. DEPARTMENT OF LABOR Washington, D.C. 20210	CLASSIFICATION Admin. & Mgmt.
	CORRESPONDENCE SYMBOL OPDR
	DATE January 18, 2005

ADVISORY : FIELD MEMORANDUM NO. 4-05

TO : ALL REGIONAL ADMINISTRATORS

FROM : */s/* JACK H. RAPPORT
 Administrator
 Office of Field Operations

SUBJECT : Field Memorandum (FM) Checklist

Attached is a checklist of canceled and active Field Memorandums as of November 30, 2004.

Attachments

RESCISSION	EXPIRATION DATE June 30, 2005
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**FIELD MEMORANDUMS EXPIRED
November 30, 2004**

<u>Number</u>	<u>Subject</u>
102-90	Prohibition on the Use of Federal Funds for Lobbying
67-91	Unemployment Insurance Appeals Review Guide
87-91	Guidelines for Conducting the Annual Financial Reconciliation for Employment Security Continuing Grants
12-94	Uniform Format for Quarterly Wage Reporting
35-94, Ch. 1	Supplement No. 1 – Questions and Answers Supplementing Field Memorandum No. 35-94, <u>Implementation of a System of Profiling Unemployment Insurance (UI) Claimants and Providing Reemployment Service</u>
35-94, Ch. 2	Supplement No. 2 – Questions and Answers Supplementing Field Memorandum No. 35-94, <u>Implementation of a System of Profiling Unemployment Insurance (UI) Claimants and Providing Reemployment Service</u>
35-94, Ch. 3	Supplement No. 3 – Questions and Answers Supplementing FM No. 35-94, <u>Implementation of a System of Profiling Unemployment Insurance (UI) Claimants and Providing Reemployment Service</u>
37-97	Withholding of Food Stamp Overissuances from Unemployment Compensation (UC)
8-98	Regional Support for Linkages with Senior Community Service Employment Programs (SCSEP) as Part of the One-Stop Career Center System
38-98	Welfare-to-Work Reporting
38-98, Ch. 1	Welfare-to-Work Reporting
38-98, Ch. 2	Revised Welfare-to-Work Financial and Participant Reporting
3-00 (SEA)	Comprehensive Assessment of Self-Employment Assistance Programs

FIELD MEMORANDUMS EXPIRED
November 30, 2004

<u>Number</u>	<u>Subject</u>
23-00	Interstate Initial Claims and Intrastate Commuter Weeks Claimed Data Exchange via the Interstate Connection (ICON) Weekly Interstate Statistical Data Exchange
29-00	Negotiating Target Performance Levels with States and Information on Incentive and Sanctions Under the Workforce Investment Act of 1998
6-01, Ch. 1	Wage Determinations for Occupations in Forestry
12-01	Treatment of Indian Tribes under Federal Unemployment Compensation Law – Amendments made by the Consolidated Appropriations Act, 2001
13-01	Revised Guidelines on Financial Administration of the Disaster Unemployment Assistance (DUA) Program, Including Regional Office DUA Program Travel Procedures
21-01	Technical Assistance Contractor Resources for Workforce Investment Boards (WIBs)
23-01 Quality	Fiscal Year (FY) 2002 Unemployment Insurance (UI) State Service Plan (SQSP) Process and State Plan Review Instructions
10-02	Outreach for Faith and Community Based Organizations
11-02	Fiscal Year (FY) 2003 State Workforce Agency (SWA) Unemployment Insurance (UI) Resource Planning Targets and Guidelines
12-02	SCA Wage Determinations for Occupations in Forestry for the 2002-2003 Season
12-02, Ch. 1	SCA Wage Determinations for Occupations in Forestry for the 2002-2003 Season
14-02	Regional Office Review Outline for the Temporary Extended Unemployment Compensation (TEUC) Program
2-03	State Workforce Agencies (SWAs) Implementation Funding for Data Sharing via the Interstate Connection Network (ICON) with the Social Security Administration (SSA)

FIELD MEMORANDUMS EXPIRED
November 30, 2004

<u>Number</u>	<u>Subject</u>
2-03, Ch. 1	State Workforce Agencies (SWAs) Implementation Funding for Data Sharing via the Interstate Connection Network (ICON) with the Social Security Administration (SSA)
3-03	New Deadline for Implementation of the Electronic Exchange of Wage and Separation Information for the Unemployment Compensation for Federal Employees (UCFE) and Unemployment Compensation for Ex-Servicemembers (UCX) Programs
5-03	Scheduling of Regional Activities Related to Migrant and Seasonal Farmworkers
8-03	Field Memorandum (FM) Checklist
9-03	Guidelines for Fiscal Year (FY) 2003 State Agency Unemployment Insurance (UI) Resource Allocations, Supplemental Budget Requests (SBRs), and Above-Base Funding
10-03	Guidelines for State Workforce Agency (SWA) Alien Labor Certification (ALC) Grants for Fiscal Year (FY) 2003
17-03	Designation of Areas of Substantial Unemployment for the Workforce Investment Act During Program Year (PY) 2004
18-03	Fiscal Year (FY) 2003 Implementation Funding for State Workforce Agency (SWA) Unemployment Insurance (UI) Integrity Activities

Attachment B**ACTIVE FIELD MEMORANDUMS
November 30, 2004**

<u>Number</u>	<u>Subject</u>	<u>Expiration Date</u>
7-89	Review of State Employment Security Agency (SESA) Benefit Payment Control (BPC) Operation in the Unemployment Insurance (UI) Program	12/31/05
26-97	ETA Responsibility for ETA Inventory System of SESA Real Property Management	12/31/05
27-97	Procedures for the Transfer of State Unemployment Insurance (UI) Resources for State-specific Services Provided by the UI Information Technology Support Center (ITSC)	12/31/05
27-97, Ch. 1	Procedures for the Transfer of State Unemployment Insurance (UI) Resources for State-specific Services Provided by the UI Information Technology Support Center (ITSC)	12/31/05
28-97	Regional Role in Monitoring the Unemployment Insurance (UI) Tax Performance System (TPS) formerly Revenue Quality Control (RQC)	12/31/05
36-98	Revised Unemployment Insurance (UI) Service Appeals Review Guide	12/31/05
17-99	Evaluation of Labor Exchange Services in a One-Stop Delivery System Environment	12/31/05
27-99, Ch. 2	Workforce Investment Act Transition Questions and Answers (Q's & A's) – Series 3	12/31/05
42-99	Welfare-to-Work Grant Monitoring Guide	12/31/05
48-99	The Workforce Investment Act of 1998: A Vision for Youth	12/31/05
2-00	Enhancements to the Unemployment Insurance (UI) Web/Application Page	12/31/05
4-00	Significant and Bilingual Migrant and Seasonal Farmworker (MSFW) Local and One-Stop Offices for Program Year 2000	12/31/05

ACTIVE FIELD MEMORANDUMS
November 30, 2004

<u>Number</u>	<u>Subject</u>	<u>Expiration Date</u>
16-00	Changes to H-2A Program	12/31/05
26-00	Promoting the Work Opportunity and Welfare-to-Work Tax Credits: Collecting and Disseminating Individual Success Stories	12/31/05
30-00	Workforce Investment Act Financial Reporting	12/31/05
30-00, Ch. 1	Workforce Investment Act Financial Reporting	12/31/05
3-01	Changes to the ETA 9048 Worker Profiling and Re-employment Services Activities Report Edits	12/31/05
17-01	Automation of SESA Standard Form 269 Financial Reporting	12/31/05
18-01	Workforce Investment Act (WIA) Performance Reporting System	12/31/05
22-01	ETA Handbook No. 385 Domestic Agricultural In-Season Wage Finding Process	12/31/05
24-01	Special Procedures: Labor Certification for Shepherders and Goatherders Under the H-2A Program	12/31/05
26-01	Improvements in H-2A Processing	12/31/05
4-02	Issuance of H-2A Labor Certification Final Determination	12/31/05
5-02	Fiscal Year (FY) 2002 Unemployment Insurance Remote Systems (UIRS) Grants	12/31/05
6-02	Revising WIA State Negotiated Levels of Performance Due to Unanticipated Circumstances	12/31/05
8-02	Agricultural Prevailing Wage Determinations and Agricultural Clearance Orders	Cont.
9-02	H-2A Compliance Review Checklist	12/31/05

ACTIVE FIELD MEMORANDUMS
November 30, 2004

<u>Number</u>	<u>Subject</u>	<u>Expiration Date</u>
1-03	Fiscal Year (FY) 2003 Unemployment Insurance (UI) State Quality Service Plan (SQSP) Process and State Plan Review Instructions	09/30/05
4-03	Funding for New Hires Crossmatch Systems	12/31/05
6-03	Fiscal Year (FY) 2003 Unemployment Insurance Remote Systems (UIRS) Grants	09/30/05
7-03	National Emergency Grant Financial Reporting	12/31/05
11-03	Negotiating State Performance Goals for Program Years Four and Five Under Title I of the Workforce Investment Act	12/31/05
12-03	Application of DOL Sanctions Policy for Program Years (PY) 2000-2001	12/31/05
13-03	Unemployment Insurance Crossmatch Systems Funding Opportunity	12/31/05
14-03	H-2A Orders and FOIA Requests	12/31/05
15-03	Fiscal Year (FY) 2004 Unemployment Insurance (UI) State Quality Service Plan (SQSP) Process and State Plan Review Instructions	09/30/05
16-03	Fiscal Year (FY) 2004 State Workforce Agency Unemployment Insurance (UI) Resource Planning Targets and Guidelines	09/30/05
18-03	Fiscal Year (FY) 2003 Implementation Funding for State Workforce Agency (SWA) Unemployment Insurance (UI) Integrity Activities	09/30/05
1-04	Instructions and Guidelines for Submission of the Annual Report on Services to Migrant and Seasonal Farmworkers (MSFWs) for Program Year (PY) 2002	09/30/05

ACTIVE FIELD MEMORANDUMS
November 30, 2004

<u>Number</u>	<u>Subject</u>	<u>Expiration Date</u>
2-04	Study of the Benefits Timeliness and Quality (BTQ) Nonmonetary Determinations Quality Review Process and Data Collection Instrument	12/31/05
3-04	Significant and Bilingual Migrant and Seasonal Farmworker (MSFW) One-Stop Centers for Program Year (PY) 2004	12/31/05
4-04	Number not used	
5-04	Special Procedures: Labor Certification for Processing H-2A Applications for Multi-State Custom Combine Owner/Operators	Continuing
6-04	Guidelines for Fiscal Year (FY) 2004 State Agency Unemployment Insurance (UI) Resource Allocations, Supplemental Budget Requests (SBRs), and Above-Base Funding	12/31/05
7-04	Program Year 2004 Services to Agricultural Customers	09/30/05
8-04	Planning Guidance for Reemployment Services Allotments 12/31/05 for Program Year (PY) 2003 Allotments	
9-04	Role of State Agencies for Foreign Labor Certification in FY 2004	Continuing
10-04	Standard Operating Procedures for Processing H-2B Temporary Labor Certification Applications in Nonagricultural Occupations	Continuing
11-04	Fiscal Year (FY) 2004 Unemployment Insurance Remote Tax Systems (UIRS) Grants	05/31/05
12-04	Unemployment Insurance Integrity Systems Funding Opportunity	05/31/05
13-04	Solicitation for Supplemental Budget Requests (SBRs) for Improving the Security of State Unemployment Insurance (UI) Information Technology (IT) Systems	09/30/05

ACTIVE FIELD MEMORANDUMS
November 30, 2004

<u>Number</u>	<u>Subject</u>	<u>Expiration Date</u>
14-04	Additional Funds from Dislocated Worker National Reserve for Adult or Dislocated Worker Activities for Eligible States	12/31/05
15-04	Fiscal Year (FY) 2005 State Workforce Agency Unemployment Insurance (UI) Resource Planning Targets and Guidelines	09/30/05
16-04	Fiscal Year (FY) 2005 Unemployment Insurance (UI) State Quality Service Plan (SQSP) Process and State Plan Review Instructions	09/30/05
17-04	Fiscal Year (FY) 2005 Unemployment Insurance (UI) Reemployment and Eligibility Assessment (REA) Grants	09/30/06
18-04	Instructions and Guidelines for Submission of the Annual Report on Services to Migrant and Seasonal Farmworkers (MSFWs) for Program Year (PY) 2003	09/30/05
19-04	Designation of Areas of Substantial Unemployment for the Workforce Investment Act During Program Year (PY) 2005	12/31/04
1-05	State Unemployment Tax Act (SUTA) Dumping – Assuring Conformity of State Law	10/31/05
2-05	Initial Implementation of Regional Grant Officer Authority	11/30/06