

**Required Governor or Chief Elected Office Letter**

Governors or other chief elected official must provide a leadership commitment letter – to be uploaded to Grants.gov separately from the project narrative and workplan - demonstrating the State’s commitment to this effort which:

- Designates the State Agency to be the Recipient of the Award.
  - Must be one of the eligible entities (see Eligibility Section 5).
  - Must commit to work in partnership with the State Apprenticeship Agency or Federal Office of Apprenticeship working within the State.
- Describes specifically how the Governor or chief elected official plans to support the expansion of quality and innovative apprenticeship training programs that are aligned with the WIOA State Plan.

Letter must be addressed to

**Melissa Abdullah, Grant Officer  
US Department of Labor, Employment & Training  
Administration  
Office of Grants Management  
200 Constitution Ave, NW  
Room N-4716  
Washington, DC 20210**