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| <b>EMPLOYMENT AND TRAINING ADMINISTRATION</b><br><b>ADVISORY SYSTEM</b><br><b>U.S. DEPARTMENT OF LABOR</b><br><b>Washington, D.C. 20210</b> | CLASSIFICATION<br>WIOA/Youth     |
|   | CORRESPONDENCE SYMBOL<br>OWI-DYS |
|   | DATE<br>July 30, 2021            |

**ADVISORY: TRAINING AND EMPLOYMENT GUIDANCE LETTER NO. 21-16, Change 1**

**TO:** STATE WORKFORCE AGENCIES  
 STATE WORKFORCE ADMINISTRATORS  
 STATE WORKFORCE LIAISONS  
 STATE AND LOCAL WORKFORCE BOARD CHAIRS AND DIRECTORS

**FROM:** SUZAN G. LEVINE   
 Acting Assistant Secretary

**SUBJECT:** Change 1 to Training and Employment Guidance Letter (TEGL) 21-16 *Third Workforce Innovation and Opportunity Act (WIOA) Title I Youth Formula Program Guidance*

1. **Purpose.** To update directions for determining whether youth live in a high poverty area for Workforce Innovation and Opportunity Act (WIOA) Title I Youth Program eligibility purposes.
2. **Action Requested.** The WIOA youth formula program allows youth living in high-poverty areas to be considered low-income individuals. Use the updated directions to the Census Bureau website at:  
<https://youth.workforcegps.org/resources/2017/03/22/09/55/~/link.aspx?id=8548E345651B4ED19113526286036489&z=z> to determine if a youth lives in a high-poverty area.
3. **Summary and Background.**
  - a. Summary – This TEGL 21-16, Change 1 provides updated directions for using Census data to determine high-poverty areas for the WIOA Youth Formula Program.
  - b. Background – TEGL 21-16 *Third Workforce Innovation and Opportunity Act (WIOA) Title I Youth Formula Program Guidance*, issued on March 2, 2017, contains directions for determining high-poverty areas. Since the TEGL was posted, the Census Bureau changed its website, which changed the links in the directions found in Attachment 2. This TEGL change simply provides a link to updated instructions on how to use Census data to determine high-poverty areas. For all other guidance contained in TEGL 21-16, states and local WIOA Youth Programs should continue to use TEGL 21-16.
4. **Details.** The Census Bureau updated its website, and as a result the directions for determining high-poverty areas are out-of-date in Attachment 2 of TEGL 21-16. The document at:

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| <b>RESCISSIONS</b><br>None | <b>EXPIRATION DATE</b><br>Continuing |
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<https://youth.workforcegps.org/resources/2017/03/22/09/55/~/link.aspx?id=8548E345651B4ED19113526286036489&z=z> provides revised directions for using Census data to determine high-poverty areas for the WIOA Youth Formula Program.

5. **Inquiries.** For further information, please contact [youth.services@dol.gov](mailto:youth.services@dol.gov) .

6. **References.**

- TEGL 21-16 *Third Workforce Innovation and Opportunity Act (WIOA) Title I Youth Formula Program Guidance*

7. **Attachment(s).** N/A