

<b>EMPLOYMENT AND TRAINING ADMINISTRATION</b> <b>ADVISORY SYSTEM</b> <b>U.S. DEPARTMENT OF LABOR</b> <b>Washington, D.C. 20210</b>	<b>CLASSIFICATION</b> WIA
	<b>CORRESPONDENCE SYMBOL</b> OWI
	<b>DATE</b> March 26, 2013

**ADVISORY: TRAINING AND EMPLOYMENT GUIDANCE LETTER NO. 21-12**

**TO:** STATE WORKFORCE SYSTEM

**FROM:** JANE OATES /s/  
Assistant Secretary

**SUBJECT:** Updated Economically Disadvantaged Youth and Adult Data for use in Program Year (PY) 2013 and future Workforce Investment Act (WIA) Youth and Adult Within-State Allocation Formulas

1. **Purpose.** To advise states that economically disadvantaged Youth and Adult data for use in the WIA Youth and Adult within-state allocation formulas are available on the Employment and Training Administration (ETA) Web site and that states should use this data in their PY 2013 and future within-state allocation formulas.
2. **References.**
  - Workforce Investment Act Section 116, 127, 128, 132, 133, and 182, P.L. 105-220, 29 U.S.C. 2862 (c)
3. **Background.** Economically disadvantaged Youth and Adults is a data factor used in the statutory formulas to allocate WIA Youth and Adult funds among states and within states (see Appendix A for definitions). In January 2004, ETA provided states with CD-ROMs containing economically disadvantaged Youth and Adult data. These data were used in the within-state formula allocations to local areas for WIA Youth and Adult funding starting in PY 2004. The data provided in 2004 were based on special tabulations of data obtained from the 2000 Census long survey form. (The most current Census, conducted in 2010, did not include the long survey form). Instead, ETA worked with the Census Bureau to use data from the American Community Survey (ACS) (see Appendix A for more information on the ACS). Special tabulations of ACS data meeting the definition in the WIA for economically disadvantaged Youth and Adults are now available for use by states to determine within-state allocations.
4. **New Data Available.** ETA posted the updated economically disadvantaged Youth and Adult data on the ETA Budget Web site at the following link: <http://www.doleta.gov/budget/disadvantagedYouthAdults.cfm>. The state-level data will be used by ETA in the state allotment formula for PY 2013 and in the future. States must use the updated data to determine the number of economically disadvantaged Youth and Adults in states' local areas for use in within-state allocation formulas starting in PY 2013 and in the future. See Appendix A for responses to some general questions and Appendix B for a description of the files and their content.

<b>RESCISSIONS</b> None	<b>EXPIRATION DATE</b> Continuing
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5. **Action Requested.** States shall use the updated data in their PY 2013 WIA Youth and Adult within-state allocation formulas.
6. **Inquiries.** Questions concerning this guidance should be directed to the appropriate regional office.
7. **Attachment(s).**
  - Appendix A Questions and Answers
  - Appendix B Description of Data File Contents, Layout, and Caveats