

**ATTACHMENT I
RECOMMENDED TIMELINE
PROGRAM YEAR 2013 NEGOTIATIONS PROCESS**

Date	Action
April 2013	Employment and Training Administration (ETA) Regional Offices provided technical assistance on strategic planning as requested by State, including procedures for negotiating performance goals.
No later than May 31, 2013	States formally send proposed performance levels to regional offices.
May through June, 2013	Regional Offices review States' proposed performance goals and work with States to arrive at mutually agreed-upon goals.
No later than June 28, 2013	Regional Administrators send approval letter to States regarding the final performance goals. ETA incorporates final performance goals into State Plans.
December 31, 2013	States must notify their Regional Offices by the end of the second quarter if they plan to renegotiate their performance goals and still be considered for that program year's incentive grants (additional criteria must also be met).
March 31, 2014	State may renegotiate their performance goals through the end of the third quarter. States renegotiating their goals after the end of the second quarter will not meet the eligibility criterion for that program year's Workforce Investment Act incentive grants.