

**Attachment A:  
National Farmworker Jobs Program  
Budget Information Summary Report  
ETA Form 9093**

Budget Information Summary  
WIA, Title I-D, Section 167  
National Farmworker Jobs Program (NFJP)

**U.S. Department of Labor**  
Employment and Training Administration

a. Grantee Name and Address	b. Grant Number	OMB Approval No: 1205-0425 Expires: 12/31/2015
	c. Period of Grant From: _____ To: _____	d. Modification Year____ No. _____

**I. Cumulative Quarterly Projections of Expenditures by Cost Categories (Report in Whole Dollars ONLY)**

A. Grant Program Function and Activity	B. Cumulative Quarters			
	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4th Quarter
1. Program Costs				
a. Related Assistance (Emergency Assistance and Supportive Services)				
b. All Other Program Services				
2. Administration				
3. Total Grant Costs				
<b>II. Available Funds in this Grant Year</b>				
A. Balance in Previous Program Year (available funds in 5 <sup>th</sup> quarter)				
B. New Obligational Authority				
<b>C. Total Available Funds</b>				

Remarks: \_\_\_\_\_

**III. CERTIFICATION** I certify that to the best of my knowledge this report is correct and complete as set forth in the grant agreement.

Name and Title of Authorized Official	Phone Number	Signature	Date Submitted (Month, Day, Year)
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According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The obligation to respond to this collection is required to obtain or retain benefit (Workforce Investment Act Section 185(a)). Public reporting burden for this collection of information is estimated to average 15 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employment and Training Administration, Office of Workforce Investment, Attention: National Farmworker Jobs Program, 200 Constitution Avenue, N.W., Room C-4510, Washington, DC 20210 and reference OMB Control Number 1205-0425. (Paperwork Reduction Act Project 1205-0425).

## Instructions for Completing NFJP Budget Information Summary (BIS) Report

**General Instructions.** The BIS is required for each Section 167 grantee's program and is a required part of the annual grant plan. Planned expenditures are arrayed cumulatively by program year quarter.

**a. Grantee Name and Address** – NO ENTRY REQUIRED

**b. Grant Number** – NO ENTRY REQUIRED

**c. Period of Grant** – NO ENTRY REQUIRED

**d. Modification** - FOR GRANT OFFICER USE ONLY.

**Section I - Cumulative Quarterly Projections of Expenditures by Cost Categories** - Annual projections for current year allocation of costs by quarter. Planning quarters correspond to WIA Program Year quarters; for NFJP, the Program Year is from July 1 through June 30. Please round entries on the BIS to the nearest whole dollar. Entries must be listed for all the items below.

### **Column (A) Grant Program Function and Activity**

**Line A.1. Program Costs** - Enter, for each quarter, the cumulative projected costs for program activities listed. The entry for Line A.1. for each quarter is the sum of the entries for Lines A.1.a. and A.1.b. Program costs are described in 20 CFR 669, subpart C.

**Line A.1.a. Related Assistance** - These are projected costs of related assistance services as described in Section 669.430.

**Line A.1.b. All Other Program Services** -All program costs that are not Related Assistance services costs.

**Line 2. Administration** - Enter, for the quarterly periods, the projected expenditures for administrative costs as described in the regulations at §667.220.

**Line 3. Total Grant Costs** - Enter the projected sum of Lines A.1. and A.2.

### **Section II – Available Funds in this Grant Year**

**Line II.A. Balance in Previous Program Year** - For incumbent grantee only, enter the amount of projected unexpended WIA Section 167 funds remaining from the preceding program year's allocation. The amount listed in this line item is the uncommitted grant funds available for expenditure in the fifth quarter of the previous program year allocation.

**Line II.B. New Obligational Authority** - Enter the amount of the grant award for the program year covered by this financial planning document.

**Line II.C. Total Available Funds** – Enter the projected sum of Line II.A and II.B. This amount must equal Section I Line 3, for the 4<sup>th</sup> quarter.