

<b>EMPLOYMENT AND TRAINING ADMINISTRATION</b> <b>ADVISORY SYSTEM</b> <b>U.S. DEPARTMENT OF LABOR</b> <b>Washington, D.C. 20210</b>	<b>CLASSIFICATION</b> Workforce Information
	<b>CORRESPONDENCE SYMBOL</b> DNPTTA/Workforce Information
	<b>DATE</b> December 22, 2017

**ADVISORY: TRAINING AND EMPLOYMENT GUIDANCE LETTER NO. 4-17, Change 1**

**TO:** STATE WORKFORCE AGENCIES  
STATE WORKFORCE ADMINISTRATORS  
STATE LABOR COMMISSIONERS  
STATE AND LOCAL WORKFORCE BOARD CHAIRS AND DIRECTORS  
STATE WORKFORCE LIAISONS  
STATE LABOR MARKET INFORMATION, WORKFORCE INFORMATION, OR RESEARCH DIRECTORS

**FROM:** ROSEMARY LAHASKY /s/  
Deputy Assistant Secretary

**SUBJECT:** Change 1 to Training and Employment Guidance Letter (TEGL) 4-17 Program Year (PY) 2017 Workforce Labor Market Information Grants to States (WIGS): Policy and Program Guidance, and Revised due Dates for Deliverables

**1. Purpose.** To revise the due dates specified for the Statewide long-term projections, the Workforce Information Database (WIDb), and the WIGS 2017 Statewide Economic and Annual Report in both the TEGL and Attachment 1. The references to the due dates for these deliverables are corrected as follows:

1. The Statewide long-term projections due date is corrected by replacing “No 10-year Projections are due in 2018” with “10-year Projections are due one week following June 29, 2018” (TEGL, pg. 4);
2. The Workforce Information Database (WIDb) due date is corrected by replacing “January 8, 2018” with “June 30, 2018” (TEGL, pg. 4);
3. The (WIGS) 2017 Statewide Economic and Annual Report due date is corrected by replacing “September 30, 2018” with “October 1, 2018” (TEGL, pg. 5);
4. The Workforce Information Database (WIDb) due date is corrected by replacing “Within 180 days from the release of a new database version” with “June 30, 2018” (Attachment 1, pg. 3);
5. The Statewide long-term industry and occupational projections (10-year projections) due date is corrected by replacing “One week following June 30, 2017” with “One week following June 29, 2018” (Attachment 1, pg. 3); and
6. The Annual and Economic Analysis Report due date is corrected by replacing “September 30, 2018” with “October 1, 2018” (Attachment 1, pg. 4).

<b>RESCISSIONS</b> None	<b>EXPIRATION DATE</b> Continuing
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2. **Background.** TEGL 4-17 was published on September 22, 2017, and specified due dates for a number of deliverables under the WIGS projects. However, the TEGL specified incorrect due dates for the deliverables described above. This Change 1 provides the correct due dates.
3. **Action Requested.** State Administrators are requested to adhere to the revised due dates for the deliverables specified above.
4. **Inquiries.** Please direct all inquiries to the appropriate Regional Office.
5. **Attachment.**  
Attachment I - **Consolidated Requirements for WIGS Grantees, Revised for TEGL 4-17 Change 1**