

**ATTACHMENT I:
RECOMMENDED TIMELINE FOR NEGOTIATION PROCESS**

| DATE | ACTION |
|------------------------------|--|
| March 2005 | <ul style="list-style-type: none">• ETA regional offices conducted training for states on planning guidance including procedures for negotiating performance goals |
| No later than April 29, 2005 | <ul style="list-style-type: none">• States send proposed performance levels to regional offices |
| May 2005 | <ul style="list-style-type: none">• Regional offices review states' proposed performance levels and work with states to arrive at mutually agreed upon levels |
| May 31, 2005 | <ul style="list-style-type: none">• States formally submit state plans to ETA including the proposed or final performance levels |
| June 2005 | <ul style="list-style-type: none">• Negotiation continues if necessary |
| June 30, 2005 | <ul style="list-style-type: none">• Regional Administrators send approval letter to states regarding the final performance levels• ETA incorporates final performance levels into state plans |