

TRAINING AND EMPLOYMENT NOTICE	NO. 1-16
	DATE July 7, 2016

TO: STATE WORKFORCE AGENCIES
STATE WORKFORCE ADMINISTRATORS
STATE WORKFORCE LIAISONS

FROM: PORTIA W. 
Assistant Secretary

SUBJECT: 2016 Monitor Advocate National Training

1. **Purpose.** To inform State Workforce Agencies (SWAs), State Monitor Advocates (SMAs), and Regional Monitor Advocates (RMAs) of the 2016 “Monitor Advocate National Training” sponsored by the Employment and Training Administration (ETA). The training will be held at the Sheraton Tampa East Hotel in Tampa, Florida from July 19-21, 2016. (See attachment for meeting agenda.)
2. **Background.** Wagner-Peyser Act regulations at 20 CFR 653.108(e) stipulate that all SMAs are required to attend training sessions conducted by ETA’s National and/or Regional Monitor Advocates. Regulations at 20 CFR 653.108(k) also require Monitor Advocates to establish ongoing liaison with other organizations serving farmworkers, and to meet frequently to better coordinate on improving the delivery of employment and training services to migrant and seasonal farmworkers (MSFWs) through the American Job Center network. ETA Regional Monitor Advocates are also required to meet with SMAs to discuss the states’ capabilities for providing services to MSFWs during the upcoming harvest season, as outlined at regulations at 20 CFR 658.603(f)(10).
3. **Monitor Advocate National Training.** This event will provide training and technical assistance to help SMAs and RMAs better fulfill their responsibilities regarding services to MSFWs. Specific objectives of the training sessions are to: 1) Educate the Monitor Advocates about the new requirements under the updated Wagner Peyser regulations; 2) Teach the Monitor Advocates how to implement the new requirements; 3) Better integrate public workforce system services to MSFWs; 4) Improve coordination of the enforcement of farmworker rights and protections; 5) Facilitate the exchange of resources and strategies across states and agencies for serving MSFWs; and 6) Provide technical tools and assistance to Monitor Advocates, specifically surrounding the new regulations.
4. **Arrangements.** The “Monitor Advocate National Training” will begin Tuesday, July 19, 2016, at 8:00 AM a.m. (Eastern) and will continue until 5:00 pm (Eastern) on Thursday, July 21, 2016. The training will be held at the Sheraton Tampa East Hotel in Tampa, Florida at 10221 Princess Palm Avenue, Tampa, Florida 33610. Information on registration and hotel reservations will be provided by e-mail when available.

5. **Action Requested.** To comply with regulations set forth at 20 CFR 653.108(e), State Workforce Administrators are requested to allow SMAs to attend the “Monitor Advocate National Training.”
6. **Inquiries.** Please direct inquiries concerning this notice either to the ETA Regional Monitor Advocate serving your state or to the ETA National Monitor Advocate at NMA@dol.gov. For a list of ETA Regional Monitor Advocates and the states they serve, see attachment B.
7. **Attachments.**
 - A. Meeting Agenda
 - B. ETA Regional Monitor Advocates Listing

Monitor Advocate National Training 2016
Understanding the Updated Regulations
July 19 – 21
Agenda

Tuesday, July 19 Definitions (651) and Serving MSFWs (653) Part I

8:00am	Registration
8:30am	Plenary Session: Welcome!
8:45am	Ice Breaker: SMA/RMA Collaboration
10:00am	Break
10:15am	Key Definitions (651)
11:15am	Agricultural Outreach Plan (653.107)
12:00pm	Lunch
1:30pm	Outreach (653.107)
2:30pm	SWA and SMA Responsibilities (653.108)
3:30pm	Break
4:15pm	653.108 Cont. - Annual Summaries
5:00pm	Plenary Session: Recap of Day 1

Wednesday, July 20 Serving MSFWs (653) Part II, the Agricultural Recruitment System (ARS) (653), and Farm Worker Housing Standards (654)

8:30am	Plenary Session: Housekeeping
8:45am	Data Collection and Performance Accountability Measures (653.109)
9:45am	Field Checks (653.503)
10:45am	Break
11:00am	Wagner-Peyser Act Services (652)
12:15pm	Lunch
1:15pm	ARS: ES Office Responsibilities and Processing Clearance Orders
3:30pm	Break
3:40pm	Farm Worker Housing Standards (654)
4:30pm	Q&As
5:00pm	Plenary Session: Recap of Day 2

Thursday, July 21 Complaint System: Complaints and Apparent Violations (658)

8:30am	Plenary Session: Housekeeping
8:45am	Complaint System (658)
10:45am	Break
11:00am	Collaboration with NFJP Grantees and MOUs
12:00pm	Lunch
1:00pm	DHS Blue Campaign (DHS)
2:15pm	CRC and EEOC – Overlapping Issues – “Complaint Referrals”
3:15pm	Wrap Up Outstanding Issues/Questions
4:15pm	Identifying Additional TA needs; sharing best practices.
5:00pm	Plenary: Recap of Day 3 and Closing Remarks

Attachment B. ETA Regional Monitor Advocates Listing

Region 1 – Jeremy Dondlinger, at dondlinger.jeremy@dol.gov or (617) 788-0377

Region 2 – Laura Tramontana, at tramontana.laura.a@dol.gov or (215) 861-5251

Region 3 – Conyers Garrett, at garrett.conyers@dol.gov or (404) 302-5377

Region 4 – Bernarda Cutter, at cutter.bernarda@dol.gov or (972) 850-4616

Region 5 – Carl Stahlheber, at stahlheber.carl@dol.gov or (312) 596-5415

Region 6 – Krister Engdahl, at engdahl.krister@dol.gov or (415) 625-7960