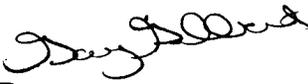


<b>TRAINING AND EMPLOYMENT NOTICE</b>	NO. 1-05
	DATE July 11, 2005

TO: ALL STATE WORKFORCE LIAISONS  
ALL STATE WORKFORCE AGENCIES

FROM: GAY M. GILBERT   
ADMINISTRATOR  
OFFICE OF WORKFORCE INVESTMENT

SUBJECT: Release of On-Line Training Resources on Implementation of Common Measures for Workforce Investment Act (WIA) Adult, Dislocated Worker, Youth Programs, and Wagner-Peyser Programs

- 1. Purpose.** To announce the release of three on-line tutorials under the Performance Enhancement Project (PEP) that will provide training on the Common Performance Measures for WIA Adult, Dislocated Worker, Youth, and Wagner-Peyser programs.
- 2. Background.** Effective July 1, 2005, a set of Common Performance Measures have been incorporated into the WIA performance accountability system and the performance reporting system for Wagner-Peyser Act programs. The Employment and Training Administration has added on-line training courses on WIA performance measures to include highlights covering the major changes as a result of the Common Measures for employment and training programs under WIA Title IB and Wagner-Peyser programs. The new performance measures for employment, retention, and earnings increase became effective July 1, 2005. The on-line tutorials focus on:

**A. WIA Adult and Dislocated Worker Measures.** This module includes detailed descriptions of the performance measures including changes to the definitions of the measures for adult and dislocated worker programs that became effective July 1, 2005 as part of the implementation of Common Measures across workforce investment programs. It includes an overview of the changes, a description of the changes to key definitions, and a description of each of the measures. States should note that in addition to these measures, they will continue to be accountable for the employment and credential measure for adults and dislocated workers.

**B. Youth Measures.** This module includes detailed descriptions of the additional reporting requirements for WIA Youth programs that became effective July 1, 2005 as part of the implementation of Common Measures. Since statutory youth measures remain in effect after July 1, 2005, states will continue to be held accountable to the current measures for Younger and Older Youth. In addition, states and local areas will be required to report outcomes on two of the youth Common Performance Measures beginning with Program Year (PY) 2005: (1) Placement in Employment or Education; and (2) Attainment of a Degree or Certification. States are also encouraged to report on the Literacy and Numeracy outcomes, but will not be required to report on this measure until PY 2006.

**C. Wagner-Peyser Measures.** This module includes state operations under the Wegner-Peyser Act, Disabled Veterans Outreach Program (DVOP), and Local Veterans Employment Representative (LVER) grants. This module provides an introduction to the implementation of Common Measures, including detailed descriptions of the additional reporting requirements that become effective on July 1, 2005 as part of the implementation of Common Measures. These changes will affect the ETA 9002 A, B, C, and D reports, as well as the VETS 200 A, B, and C reports.

**3. Using the Tutorial.** Course Modules consists of a series of audio lectures that are streamed to your desktop computer. The audio lectures are about 5 to 15 minutes long and are accompanied by a slideshow.

Playing the Audio lectures of the on-line courses requires a computer with a soundcard and speakers and a connection to the Internet. It also requires Flash Player software which is pre-installed on most computers and is also available free as a download on the course Web site. Non-audio versions of the course are also available.

A simple to use navigation menu directing users to key sections of the course are provided on the left-side portion of the main-page screen. Users can start a session of the training at any time while at home or in the office. If a user is interrupted during a session, the session can be continued at a later time from the point at which the user left off.

**4. Availability.** The on-line training tutorials on Implementation of Common Performance Measures for Adult, Dislocated worker, Youth, and Wagner-Peyser Programs are available on the Web site for "Workforce Tools of the Trade," <http://www.workforcetools.org>. Select FREE Online Training & Resources to access Enhancing WIA Performance Outcomes. The course is also available on Social Policy Research Associates' (SPRA) Web site at: [www.spra.com/PEP](http://www.spra.com/PEP).

**5. Action Required.** Workforce Agencies are required to share this information with appropriate workforce investment program and Wagner-Peyser staff at the state and local levels.

6. **Inquiries.** For further information about the On-Line Tutorial, or to learn more about the PEP project visit SPRA Web site at: [www.spra.com/PEP](http://www.spra.com/PEP). For specific questions, contact the appropriate ETA Regional Office for your state.